



Guide for application form

1. Information about the applicant			GUIDE
Navn			
Fornavn	Etternavn		Enter first name and last name
Adresse	Postnr.	Poststed	Enter your address, postal code and city
E-post			Enter your email address
D-nummer			Enter your D number
Nasjonalitet (velg land)			Enter your nationality
Sivilstand			Select which marital status you have:
• Enslig (eller singel?)			Single
• Gift			Married
• Registrert partner			Registered partner
• Samboer			Cohabitant
Antall barn under 18 år i husstanden (i Longyearbyen)			Enter the number of children under the age of 18 living in the household (in Longyearbyen)
Arbeidsgiver(e) (i Longyearbyen)			Enter the employer(s) you have in Longyearbyen
Permittert fra dato			Open the calendar and mark the date from when you were laid off
Annen inntekt			Enter if you have other income
Bankkonto			Enter your bank account number

2. Information about spouse, registered partner or cohabitant			
If you have ticked off for spouse, partner or cohabitant, this should be filled in			
Fornavn	Etternavn		Enter first name and last name of partner
Adresse	Postnr.	Poststed	Enter the address, postal code and city of partner
E-post			Enter partner's email
D-nummer			Enter partner's D-number
Nasjonalitet (velg land)			Enter partner's nationality
Er personen i jobb eller får støtte fra NAV			Tick off YES or NO for whether the person is at work or receiving support from NAV
Hvis ja, angi utbetaling pr. mnd.			If yes, enter what the person gets paid per month
Søker personen også om tilskudd?			Tick off YES or NO if the person is also applying for grants like you

3. Information about children for whom grant is applied

D-nummer	Enter the D-number of the child	
Fornavn	Etternavn	Enter the first name and last name of the child
Hvis du ikke er forelder, hvilken rolle har du overfor barnet:		If you are not a parent of the child, then you must tick off what role you have for the child
<div style="border: 1px solid black; padding: 5px;"> <p>Rolle</p> <p><input type="checkbox"/> Annen familie</p> <p><input type="checkbox"/> Annet</p> <p><input type="checkbox"/> Bestefar</p> <p><input type="checkbox"/> Bestemor</p> <p><input type="checkbox"/> Far</p> <p><input type="checkbox"/> Foreldresamboer</p> <p><input type="checkbox"/> Mor</p> <p><input type="checkbox"/> Verge</p> </div>		Parental cohabitation means stepmother or stepfather
Hva gjør barnet i Longyearbyen		Tick off what the child is doing in Longyearbyen:
<ul style="list-style-type: none"> • Barnehage • Skole • Hjemme • Arbeid 		<ul style="list-style-type: none"> Going to kindergarten Attending school Is home Is working

4. Self-declaration

<ul style="list-style-type: none"> • Jeg befinner meg i Longyearbyen nå • Jeg er registrert i Befolkningsregisteret for Svalbard • Jeg har betalt svalbardskatt i 2020 • Jeg er permittert fra arbeidsgiver • Jeg har ikke inntekt eller får støtte fra hjemlandet eller områder utenfor Svalbard • Jeg erklærer at opplysningene er riktige • Jeg er klar over at uriktige opplysninger kan føre til krav om tilbakebetaling av penger 	Tick off YES or NO
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You must answer YES to all the questions above if you are to receive money from the grant scheme

The following documents must be attached

Attachments:

1. Copy of passport or other valid ID
2. Copy of employment contract
3. Copy of layoff notice
4. Copy of paychecks for the last three months